

Freckleton Charitable Trust Limited

2025 Grant application form

Examples of what we can fund:

- New or used equipment – such as sporting equipment, computer tablets, musical instruments or tools for gardening
- Materials to help groups deliver their objectives – such as books or information display boards
- Improvements to make activities more accessible, such as wheelchair ramps or accessible seating
- Any other one-off costs to help groups deliver community projects

We can't fund

- "core funding" such as staffing, salary costs, venue rental expenses
- Political and religious activity will not be funded, although political and religious groups may apply for funding for community activities.
- Research
- Projects or activities that are deemed to be unlawful

Grants cannot be awarded retrospectively.

Even if your project meets the above criteria, your group may not be awarded a grant. The decision on whether to approve the funding will be made by members of the Charitable Trust at their meeting in October.

This form needs to be completed by the organisation applying for the grant and submitted by 12th September 2025. Please refer to the guidance document also available on freckleton.org

SECTION 1: ABOUT THE APPLICANT
Full name of your organisation:
Name of the person in your organisation we should contact about this application:

Their role / position:
Organisation contact details:
Address:
Postcode:
Telephone:
Email:
Mobile:
Website (if you have one):
2. You need to submit one the following documents to support your application
<ul style="list-style-type: none"> a. Your constitution, terms of reference, articles of association or other set of rules for your organisation b. If a. is not in existence, then a declaration stating your aims and objectives
3. How much are you applying for?
£
4. How many members are in or served by your organisation?
Total membership/ project beneficiaries
Members/ beneficiaries who are resident in Freckleton
5. What are you going to spend the grant on?

6. Date of your project / event or the purchase of goods

****Please note you must spend the funds within 12 months of the grant being approved.***

7. How will the money benefit people in Freckleton?

8. Please give a detailed breakdown of your expenditure for your activity/equipment.

9. If you are not asking for the full amount of the cost of your activity / equipment, please give us details of where the rest of the funding is coming from. Please also explain what you will do if we give you the grant, but you do not get the other funding.

10. If Freckleton Charitable Trust Limited offers a grant of less than you have asked for, please explain below how that will affect your proposal – for example, will you still be able to complete your project or purchase, will you scale the project back, or seek funding elsewhere?

11. Will the activity involve members of your organisation having significant contact with children or vulnerable adults?

- ☐ Yes
☐ No

If you have ticked "yes", you must be able to provide copies of relevant documentation such as your safeguarding policy, DBS clearances, etc. if we ask.

Freckleton Charitable Trust Limited Grant: Funding Agreement

You will need to read carefully through the below terms and conditions and sign and date on the next page to declare that you agree to meeting these terms and conditions if your application is successful. We will not be able to process your application if it has not been signed or dated. You can either print this off and send us a hard copy with signatures or it can be emailed back with names entered electronically.

- ✓ We agree that any funding awarded will be used solely for the purposes set out in this application form and that Freckleton Charitable Trust Limited can recover any monies not spent during the project.
- ✓ We agree that we will be responsible for any overspend on the project, and that Freckleton Charitable Trust Limited will not be liable for any costs in excess of any funding awarded.
- ✓ We agree to keep all financial records and accounts including receipts in relation to the project for seven years after the completion of the project.
- ✓ We accept responsibility for ensuring we have all the necessary consents including planning, statutory, and landownership. We also accept responsibility for ensuring there is appropriate insurance cover for the people and assets involved in the funded project and Freckleton Charitable Trust Limited will not be held responsible for any liability, which arises before, during, or after the project.
- ✓ We will meet all legal requirements relating to child protection (including Standard or Enhanced Disclosure Barring Service (DBS) checks) with appropriate Barred list checks in accordance with DBS Guidance for all persons involved in the project. We will also meet the necessary

requirements of having children and/or vulnerable adult policies in place.

- ✓ We will adhere to all Health and Safety regulations and Freckleton Charitable Trust Limited will not be held responsible for any liability, which arises before, during, or after the project.
- ✓ We will ensure the fund is not used to pay for any expenditure that has already been incurred prior to the approval of the grant.
- ✓ We agree that in the event of any project ceasing to operate, any equipment purchased through grant aid will be retrieved for reallocation.
- ✓ We agree to provide Freckleton Charitable Trust Limited with accurate, timely monitoring information in line with any requirements set out in the offer letter.
- ✓ We agree that Freckleton Charitable Trust Limited will have the right to withhold any or the entire grant and/or request all or part of the grant to be repaid if they feel that:
 - We have not complied with all or any of the terms and conditions of the grant.
 - Information provided by us was inaccurate, incomplete, or misleading.
 - No organisation can receive any grant funding, if to award a grant would contravene State Aid rules.

We understand that by signing this form, if the application is approved by Freckleton Charitable Trust Limited, we are contracting to spend the funding as stated in this application form and to provide the monitoring and other information required under the terms of the offer letter.

Declaration

- ✓ We certify that to the best of our knowledge the information provided in the application form is accurate and correct.
- ✓ That the persons below can both sign on the organisation's bank account (please note that the two signatories cannot be related to each other). You can simply type your name in and email it back to us. Note that the two signatories would need to each send us a separate email confirming they are happy to sign the form.
- ✓ By signing and submitting this form, we agree to the funding agreement detailed here.
- ✓ We declare that the organisation meets the general eligibility criteria as set out in the guidance notes.

We also understand that should this application be successful, the information contained in the application form will be used to form the basis of the funding agreement and for monitoring purposes.

Name of Organisation: _____

Name of First Signatory (please print)

Position in the Organisation (please print)

Signature

Date

Name of Second Signatory (please print)

Position in the Organisation (please print)

Signature

Date

Checklist for applicants:

Please ensure you have completed all sections on this form and have enclosed the necessary supporting documentation - incomplete forms cannot be processed for consideration by the Trustees.

- ✓ I have answered all of the questions on the form
- ✓ Attached the necessary supporting documents listed in Section 2
- ✓ Completed the declaration with two signatures from people who can sign on the organisations bank account or one signature for an individual application

In addition, please make sure that:

- ✓ You have kept a clear copy of the form for your own records
- ✓ You have clearly marked each document with the name of your organisation

Completed application forms should be submitted to the Company Secretary via email or the postal address below by 12th September 2025.

Email: charitabletrustlimited@freckleton.org

Postal Address:

Longroots
Lower Lane
Freckleton
PRESTON
PR4 1HH

Using your Information

Freckleton Charitable Trust Limited will use the information you have provided in this form solely for the purposes of processing your grant application.

We will treat your personal data with strict confidentiality at all times unless the law requires otherwise.